The British Trauma Society

General Information

Abstracts must be submitted electronically only by email attachment to bts@archer-yates.co.uk and received by no later than midnight on Friday 24th June 2016.

Abstracts will not be accepted by fax or hard copy.

Abstracts not adhering to the submission guidelines or received after the closing date will not be considered.

All submissions received will be electronically acknowledged.

All submissions will be anonymised prior to review by the Organising Committee.

Applicants will be notified by 30th June 2016 if their abstract/poster has been accepted or declined.

Successful applicants will be invited to present at the conference.

Full registration by no later than 2 weeks before the conference is a requirement of presenting at the conference. Failure to register will result in withdrawal of the abstract.

By submitting an abstract, which is accepted by the adjudicators, you or one of your co-authors, undertakes to present at the meeting. Failure to present will result in the full registration fee being charged.

By submitting an abstract you have given permission for BTS to publish it on its website and/or in other ways which would be considered appropriate.

Errors in spelling or grammar will be reproduced as submitted by the author.

Oral presentations will be strictly limited to 5 minutes with a maximum of 4 minutes of questions thereafter.

Poster presentations will be sited according to sub-specialty interest. Presenters will be required to stand by their posters during the lunchtime poster run for a short presentation/Q&A session by a marking group.

Specially selected poster presentations will also be allocated a short podium presentation labelled as “special poster presentations”. These will be strictly limited to 5 minutes inclusive of questions.

Prizes will be awarded for one or more of the best papers consisting of funding for a travelling fellowship in spinal surgery. A prize will be awarded for the best poster submitted.

Themes

The theme for abstracts must be in accordance with the following titles:

- Musculoskeletal Injury (upper limb/lower limb/pelvis and acetabulum/foot & ankle/neck or femur/fragility fractures)
- Thoracic Injury
- Abdominal Trauma
- Spinal Injury
- Hand Injury
- Airway and Resuscitation issues in Trauma
- Haematological and transfusion issues in trauma
- Neurological injury in trauma
- Plastic Surgical issues in trauma
- Prehospital care
- Trauma Systems
- Nursing and Rehabilitation issues in trauma

Abstracts will be selected on their clarity of purpose, relevance, as well as impact.
Abstracts must:

- be submitted on-line on the official form only (abstracts not complying with this rule will be rejected)
- be submitted for one category only (the same abstract submitted for more than one category will be rejected)
- be a maximum of 400 words excluding the title
- be submitted in English using Arial 10-point font in single line spacing
- be saved as LAST NAME and FIRSTNAME of the author followed by the title (truncated)
- cover only one side of A4 in MS Word format (PDF is not acceptable)
- define each abbreviation the first time it is used in the text by placing in parentheses
- have no carriage returns within a cell
- not include references, tables or charts. If figures are to be used, they must be of high quality, lettering, symbols/lines should be clear and distinct
- not include photographs
- include a word count
- be original work
- not have been previously published in whole or substantial part
- not have been previously presented at a national meeting
- not mention sponsors
- not mention commercial names of medicines

Abstract preparation guidelines:

- Title (brief and clear in capital letters – do not indent)
- Main author’s last name followed by first name (without title or degrees) and institution
- Co-authors’ last names followed by first names (without title or degrees) and institution
- Institution, city and country where the study was performed
- Conflicts of interest must be clearly stated. If not applicable enter “no conflicts of interest” (abstracts not complying with this rule will be rejected)
- Sources of funding must be clearly stated. If not applicable enter “no funding obtained” (abstracts not complying with this rule will be rejected)
- Select your presentation preference (oral or poster) which will be noted, but cannot be guaranteed

Abstracts should be arranged in the order:

- Objectives
- Methods
- Results
- Conclusions (it is unacceptable to state “the results will be discussed”)
Please note that accepted poster presentations will be displayed on a first come, first served basis and will not be numbered. Please read the following poster guidelines carefully:

- Each poster must be maximum AO size (not exceeding 841mm (33”) wide x 1189mm (46.8”) high).
- Each poster must be produced in portrait format (landscape is not acceptable).
- Each poster must be produced on material that will easily attach to the poster board with Velcro which you must provide.
- Lamination of posters is recommended, but this is optional.
- Each poster must include the title, the name of the presenter and author(s), as well as institution.
- Font size at least 16pt must be used - anything below this can make it hard to read from a distance.
- Do not use a dark background.

- All posters will be displayed for the duration of the meeting so please ensure that you register between 08:00-09:00 am at the registration desk. You will then be shown where to display your poster.
- There is no requirement for you to remain with your poster, but you should be available during intervals in order to answer any questions.
- All posters must be removed at the end of the meeting. If your poster is not taken down at the end of the meeting, it will NOT be returned to you.